



**Washington County Board of Health**  
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

**WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES**

**June 23, 2022 @ 12:00 PM**

**5<sup>th</sup> floor conference room, Federation Bank building, Washington, Iowa**

**MEMBERS PRESENT:**

Cathy Buffington, Chairperson  
Connie Larsen  
Jack Seward  
Chris Grier, DC via Zoom  
Trevor Martin, DO via Zoom

**PUBLIC HEALTH STAFF PRESENT:**

Emily Tokheim, Peggy Wood, Karri Fisher, Sarah Smith, Jessica Janecek, Roberta Sloat  
Lori Hobscheidt via Zoom  
Jason Taylor, Cindy Chavez

**VISITORS:**

Jerry Edwards, KCII Radio  
Kalen McCain, Southeast Iowa Union via Zoom  
Mary Zelinski, Kalona News via Zoom

The meeting was called to order at 12:01 pm by Cathy Buffington. The Zoom meeting option is available to allow for social distancing recommendations of meeting attendees.

The meeting agenda was approved on a motion by Connie Larsen, second by Cathy Buffington. Motion carried 3-0.

The minutes from the May 26, 2022 meeting were approved on a motion by Jack Seward, second by Connie Larsen. Motion carried 3-0.

Emily Tokheim noted a conflict for the August Board meeting. The consensus was to move the meeting to Monday, August 22<sup>nd</sup>, at Noon.

**Environmental Health report**

Jason Taylor Presented the Environmental Health Budget. Revenue is 109% and Expenditures is 70%.

Jason gave an Update of open Discharge on 140<sup>th</sup> Street. A new Septic System was installed and inspected on 6/3/2022. This complaint is now closed.

Jason Discussed a solid waste complaint in Noble. Jason has been in contact on three separate occasions with the property owner. They have been removing the waste, and the home owner has been in contact with the DNR Field Office also, to keep us up to date on the progress. The property owner will be taking Vacation time in the first part of July to clean. Jason has been by the property and they are making progress.

Jason received notice about the Grant to Counties FY23 Contract. Jason has completed the application. The grant funds have been increased from \$40,400 FY22 to \$50,505 FY23. With the increase in funds, we are planning to begin the Arsenic and Manganese testing for all wells that request a test. The motion to continue the program, and to have Jason sign the contract was made by Connie Larson, Seconded by Jack Seward, Jr. motion passed 5-0.

### **Public Health report**

Peggy Wood reviewed the agency financials and indicated revenue and expenses were within budgetary guidelines. Peggy noted the budget amendment for FY22 was reflected in the report. Additionally she reviewed the revenue received by the agency for COVID response funding (approx. \$26k) and Medicare reimbursement for COVID vaccinations (approx. \$32k) in the current fiscal year.

Sarah Smith, Hawki Coordinator, reviewed Maternal, Child and Adolescent Health (MCAH) statistics for the time period of January 1, 2022, through March 30, 2022. Sarah provided information on the number of clients and direct services provided during that time period. She noted the absence of Women Infant and Children (WIC) services in person greatly affected the numbers. WIC resumed in person services March 1, 2022.

Karri Fisher reviewed the policies presented for Chapter 3 Home Health Documentation from the Home Health policy manual. Per Medicare requirements, all policies must be reviewed on an annual basis. The policies were approved on a motion by Connie Larsen, second by Trevor Martin. Motion carried 5-0.

Emily reviewed the past month's activities for the Collaborative Service Areas (CSA) that take effect on October 1, 2022 for the Maternal Child Adolescent Health (MCAH) grant. Emily explained overall funding for the (6) County service area was reduced by approx. \$212k. She added the shortfall for the CSA will have an impact on funding for the current staff. Discussion and possible options regarding the topic will be ongoing until the MCAH contract grantee is announced in mid-August.

Emily provided a summary of the past week's events related to the 1<sup>st</sup> Five Healthy Mental Development Initiative grant. The Iowa Department of Public Health (IDPH) announced the extension of the current contract through December 31, 2022 and a date for a new RFP will be announced at a later date. The grant requires the agency have a full time, 40 hour/week, staff person to fulfill contractual obligations. Emily shared the projected shortfall between the contract extension allocation and grant expenses is estimated at approx. \$9,500 through December 31<sup>st</sup>. Funding for the grant has not increased since 2016. The process for Emily to proceed with a budget amendment request to the Board of Supervisors was approved a motion by Chris Grier, second by Connie Larsen. Motion approved 4-1. Jack Seward abstained. Peggy reviewed the process to request a work session with the Board of Supervisors. Emily agreed to contact the Auditor's office for scheduling.

Emily's agency update included noted progress with billing assistance for Johnson County Public Health, information regarding PrepWise training for Karri Fisher and Sarah Smith, COVID vaccine updates, and coverage by Megan Waterhouse and Karri due to the absence of the Public Health Program Manager.

Meeting was adjourned at 12:58 pm. Next meeting scheduled for Noon, July 28, 2022 at WCPH, Federation Bank Building, 5<sup>th</sup> floor conference room.